

LEADING KNOWLEDGE EXCELLENCE



NATIONAL EDUCATION CODE MANUAL

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Y.B. Dato' Seri Mohamed Khaled bin Nordin Minister of Higher Education Ministry of Higher Education Malaysia



Minister of Higher Education

... the NEC, endorsed as the national statistics standards on programme and training classifications, will also be used extensively for the planning and development exercises of education sector in the country.

The nation is well under way in achieving its vision of becoming the regional hub of excellence for higher education. However, much more is required if we are to achieve our potential. We have rightly recognised that not only do we need to have sufficient numbers of higher educational institutions albeit government or private but we need to distinguish ourselves by offering educational programmes and qualifications of an exceptional quality.

The Ministry of Higher Education is committed to the continuous improvement of higher education in Malaysia. We have initiated necessary steps prompting government and private Institutions of higher learning

to comply with the Malaysian Qualification Framework (MQF) that all educational programmes obtain accreditation.

Our potential in offering high-quality and competitive programmes will be further strengthened through detailed planning and development of educational programmes. This will prevent unnecessary duplication or the proffering of courses not in accordance with market demands.

Governmental efforts to effectively plan, develop and monitor higher educational programmes can be further achieved via a systematic database, which led to the establishment of the National Education Code (NEC). NEC reflects

commitment and expertise to help streamline the classification of educational programmes and training currently offered by the increasing number of educational establishments.

I am optimistic that all parties concerned will demonstrate their support and dedication in helping to achieve our potential via their cooperation in utilising the NEC in the planning and development of their educational programmes.



Datuk Dr. Zulkefli bin A. Hassan Secretary-General Ministry of Higher Education Malaysia

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Secretary-General, Ministry of Higher Education

The National Education Code (NEC) serves to provide a coding system of education programmes and training that will support the accurate tracking, assessment and reporting of fields of study and programme registrations and completions in Malaysia. Besides helping to facilitate the collation of education surveys and databases, the NEC, endorsed as the national statistics standards on programme and training classifications, will also be used extensively for the planning and development exercises of education sector in the country.

The development of the NEC alludes to the International Standard Classification of Education 97 (ISCED97) developed by United Nations Educational Scientific and Cultural Organisation (UNESCO) in the field of education and the European Centre for Development of Vocational Training (CEDEFOP) together with the Statistical Office of the European Communities (EUROSTAT) in the field of training. References to these international bodies certify the comparability and consistency of NEC to international standards. This is deemed necessary in order to establish Malaysia as a provider of high quality education and training by 2020.

The NEC outlines a set of comprehensive guidelines and standards to be adhered to by the providers of education and training in Malaysia and subsequently for the registration of their courses, irrespective of local, regional or international programmes. It is intended to facilitate the organisation, collection and reporting of data on programme undertakings and completions, using classifications that capture the majority of the education and training programmes in Malaysia. These standards will eminently propound reliable cross data references for the creation of comparative studies

and reports amongst the education providers in the country. This is in tandem with the standard operation procedures of data collection which are extensively executed by various public and private universities, public and private colleges, polytechnics and community colleges.

As such we are pleased to present the first edition of the NEC, fully confident that this will be an extremely useful and beneficial reference material for the stakeholders of the education and training sectors in the country. It is anticipated that the said sectors will endeavour to comply with the drawn up coding system as it is aimed at improving the education system of the nation.

On behalf of the Ministry of Higher Education (MoHE), I would like to acknowledge and thank the relevant stakeholders who have contributed valuable assistance towards the development of the National Education Code.



Establishment of the National Education Code

The National Education Code Manual was formulated in response to the call of the Inter-Agency Technical Committee (IATC), chaired by the Head of the Statistics Department, Malaysia to set standardised codes, classifications and definitions among governmental organisations. This move was deemed necessary to ensure availability of up-to-date uniformed statistical information in the country. Consequently, in the IATC's meeting (Vol. 3/2007), the Ministry of Higher Education (MoHE) has been given the ownership of the National Education Code.

In lieu of that a Technical Working Committee comprising the Ministry of Higher Education (MoHE), Ministry of Education, Ministry of Health, Ministry of Human Resources, Ministry of Agriculture and Agro-Based Industry and the Statistics Department of Malaysia was established. During the IATC Meeting Vol. 2/2009, the Committee unanimously agreed to and accepted the National Education Code which was formulated and presented by MoHE.

The NEC encompasses the fields of education and training. It is a suitable instrument for assembling, compiling, as well as presenting statistics related to education and training both locally and internationally. The NEC uses a three-digit code, with the first two-digit adhering to the International

Standard Classification of Education 97 (ISCED97) for classifying fields of education.

The third digit provides flexibility and the detailed fields at the three-digit level evoke a better understanding when allocating programmes of the two-digit fields. It should be emphasised that the three-digit levels of fields in the classification presented here have been synchronised with the fields of training classification. This system has been developed by CEDEFOP (European Centre for Development of Vocational Training) and EUROSTAT (Statistical Office of the European Communities) and has been adapted according to the needs of the Malaysian Education System.









Objectives

This manual offers guidelines for a common classification to be employed by all organisations involved in the fields of education and training within the country.

Thus, it is hoped that the NEC will be the source of reference for classifying fields of education and training in Malaysia. This includes all education programmes, i.e, initial and continuing education, general education and technical & vocational training.

Guide to Using of the NEC

- 1 When classifying an educational programme or a group of programmes, look at the overview of the classification on pages 9 to 12. Start by deciding which broad field it should be classified into. Next look at the narrow fields.
- 2 When you have found an appropriate narrow field, check the description of the field with regard to the subject content of the field on pages 17 to 46 and see which field best corresponds to the programme (programme group) that is to be classified. You may also refer to Appendix C which

- lists the programme contents in alphabetical order.
- 3 Each field description has a list of main subject content of the programmes as specified in the particular field descriptions.

 Check the list to make sure that the classifying programme is in the right code.
- 4 In cases where particular problems are encountered in the application of the field classification, it would be appreciated if the problems could be brought to the attention of MoHE to allow for the improvement of the NEC in the future.



Structure of the National Education Code Classification

The NEC is organised on three digit levels in a hierarchical system for classifying fields of education and training. As indicated in **Table 1**, the first digit level is for `broad field', the second digit level is for 'narrow field' and the third digit is for 'detailed field'.

There are altogether 9 broad fields, 25 narrow fields and 84 detailed fields in the NEC (**Table 2**). The first digit level (broad field) denotes the broad general groupings on fields of education and training. The second digit level (the narrow field) represents 'field of education' which is taken directly from the ISCED97's fields of education. The third digit level (detailed field) refers to specific instructional fields of education and training.

This third digit level classification is adapted from the *Fields of Education and Training Manual* which was produced by EUROSTAT in 1999 with some minor customisation to cater for the needs of our education system. Please refer to **Table 3** for the listing of the fields of education and training comprising the NEC.

Table 1: Str	ucture for the I	NEC fields of	education and training*
Broad Field	Narrow Field	Detailed Field	Programme Contents
х	xx xxx	XXX	ааааааааааааааааа
			aaaaaaaaaaaaaaa
		XXX	ааааааааааааааааа
			аааааааааааааааа
	XX	XXX	аааааааааааааааа
		XXX	ааааааааааааааааа
			аааааааааааааааа
			аааааааааааааааа
	xx xxx	XXX	ааааааааааааааааа
			аааааааааааааааа
Х	XX	XXX	ааааааааааааааааа
			ааааааааааааааааа

Table 2: Summary of the NEC fields of education and training*

Fields of education (ISCED97)

Fields of education and training

No. of Field

25

84

Name of Field

Broad field

Narrow field

Detailed field

Digit

1-digit

2-digit

3-digit

Table 3: Listing of the NEC fields of education and training*

	Broad Field	Narrow Field Detailed Field		Detailed Field	
0	GENERAL PROGRAMMES	01	Basic / broad, general programmes	010	Basic / broad, general programmes
		08	Literacy and numeracy	080	Literacy and numeracy
		09	Personal skills	090	Personal skills
1	EDUCATION	14	Teacher training and education sciences	141	Teaching and training = 143+144+145+146
			Sciences	142	Education science
				143	Training for preschool teachers
				144	Training for teachers at basic levels
				145	Training for teachers with subject specialisation
				146	Training for teachers of vocational subjects
2	2 ARTS AND HUMANITIES 21	21 <i>A</i>	Arts	211	Fine arts
				212	Music and performing arts
				213	Audio-visual techniques and media production
				214	Design
				215	Craft skills
		22	Humanities	221	Religion
				222	Languages = 223+224
			223	National Language	
			224	Other languages	
				225	History and archaeology
				226	Philosophy and ethics
				227	History, philosophy and related subjects = 225+226

^{*}Notes: Table 1, 2 and 3 is adapted from the Field of Education and Training Manual, December 1999, EUROSTAT.

Table 3 Listing of the NEC fields of education and training*

	Broad Field		Narrow Field		Detailed Field		
3		CIAL SCIENCES, 31 ISINESS AND LAW	Social and behavioural science	311	Psychology		
	DOSINESS AND LAW			312	Sociology and cultural studies		
				313	Political science and civics		
				314	Economics		
		32	Journalism and information	321	Journalism and reporting		
				322	Library, information, archive		
		34	Business and administration	341	Wholesale and retail sales		
				342	Marketing and advertising		
				343	Finance, banking, insurance		
				344	Accounting and taxation		
				345	Management and administration		
				346	Secretarial and office work		
				347	Working life		
		38	Law	381	Syariah Law		
4	SCIENCE, MATHEMATICS AND COMPUTING	CIENCE, MATHEMATICS 42 ND COMPUTING	Life science	421	Biology and biochemistry		
	AND COMI OTHER			422	Environmental science		
		44	Physical science	441	Physics		
				442	Chemistry		
				443	Earth science		
		46	Mathematics and statistics	461	Mathematics		
				462	Statistics		

*Notes: Table 1, 2 and 3 is adapted from the Field of Education and Training Manual, December 1999, EUROSTAT.

Table 3: Listing of the NEC fields of education and training*

	Broad Field		Narrow Field	Detailed Field		
		48	Computing	481	Computer science	
				482	Computer use	
5	ENGINEERING, MANUFACTURING AND	52	Engineering and engineering trades	521	Mechanics and metal work	
	CONSTRUCTION		ilduci	522	Electricity and energy	
				523	Electronics and automation	
				524	Chemical and process	
				525	Motor vehicles, ships and aircraft	
				526	Civil engineering	
				527	Material engineering	
	54	54	54 Manufacturing and processing	541	Food processing	
				542	Textiles, clothes, footwear and leather	
				543	Materials (wood, paper, plastic and glass)	
				544	Mining and extraction	
				545	Applied science	
		58	Architecture and building	581	Architecture and town planning	
				582	Building	
6	AGRICULTURE AND VETERINARY	62	Agriculture, forestry and fishery	621	Crop and livestock production	
	VETERIIVART			622	Horticulture	
				623	Forestry	
				624	Fisheries	
		64	Veterinary	641	Veterinary	

^{*}Notes: Table 1, 2 and 3 is adapted from the Field of Education and Training Manual, December 1999, EUROSTAT.

Table 3: Listing of the NEC fields of education and training*

	Broad Field		Narrow Field Detailed Field		Detailed Field
7	HEALTH AND WELFARE	72	Health	721	Medicine
				722	Medical services = 725+726+727
				723	Nursing and caring
				724	Dental studies
				725	Medical diagnostic and treatment technology
				726	Therapy and rehabilitation
				727	Pharmacy
		76	Social services	761	Child care and youth services
				762	Social work and counselling
8	8 SERVICES 81	81	81 Personal services	811	Hotel, restaurant and catering
				812	Travel, tourism and leisure
				813	Sports
				814	Domestic services
				815	Hair and beauty services
		84	Transport services	840	Transport services
		85	Environmental protection	851	Environmental protection technology
			86 Security services	852	Natural environments and wildlife
				853	Community sanitation services
		86		861	Protection of persons and property
				862	Occupational health and safety
				863	Military and defence

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Inter-disciplinary and Broad Programmes

This chapter serves to incorporate the criteria governing the classification of programmes as regard to those programmes that have more than one field of education and training. Users are to determine the classification of the inter-disciplinary programmes and broad programmes by following the guidelines and examples given below.

Inter-disciplinary programmes

Inter-disciplinary programmes are programmes combining (generally two) fields of education and training. For these programmes (see example 1 to 3), the 'majority rule' should be used, i.e. the subject that dominates, decides into which field the programme should be classified. The criterion for dominating is normally the time spent on the subject.

Example 1:

A programme consisting of both *441 Physics* and *442 Chemistry* should be classified according to which of the subjects dominates, i.e. the subject that consumes the most time.

Example 2:

A programme combining study of retail sales with study of office work should also be classified according to which of the fields dominates; It could either be *341 Wholesale and retail sales* or *346 Secretarial and office work*.

In both Example 1 and Example 2, subjects fall into the same field of education but in two different fields of education and training. For these illustrations, explore the use of the

majority rule as both programmes are not wide enough to be classified as a 'broad programme' (please refer to the definition of broad programme).

Example 3:

A programme that mainly includes subjects within the area of computer science should be allocated to field 481 Computer science even if a certain amount of computer engineering (field 523 Electronics and automation) is included.

In Example 3 subjects fall into two different narrow fields (2-digit level). In this scenario, the majority rule is again used.









Broad programmes

Broad programmes mean that an education or training programme comprises parts of several - AT LEAST THREE - fields of education and training, mainly within the same field of education (2-digit level), of which none of the fields is clearly dominating. These broad programmes should be classified by using '0' as the third digit. This is applicable only for the fields of education (two-digit levels) that are divided into three or more fields of education and training.

It is to be noted that the '0' in the third position is to be used only to identify indication of broad programmes, and it should not be used as a rest code. However, a '0' in the second position, in principal, is not allowed.

Example 4:

A programme in business and administration, consisting of management, financing, sales and marketing etc. should be classified as 340 Business and administration (broad programmes).

Example 5:

For a programme in electrical installation, more time may be devoted to other supporting subjects such as language, mathematics, natural science etc. than the intended vocational subject. However, in this case, this programme should be classified as 522 Electricity and energy and not as a broad programme.

Programmes aimed at one specific vocational field consisting of

supporting subjects from other fields are not considered as broad programmes in this context.

Not specified or unable to classify

As a last resort, the '9' may be used in the third position if information about a programme is not available or if it is not possible to classify a specific programme into any of the detailed fields. A '9' in the second position is in principal not allowed, except that in data collections on the 2-digit level, '99' can be used if the 2-digit field is not known.

Example 6:

A programme in engineering where additional information is not available, should be classified as 529.



Field Description of National Education Code

The followings are the description of each field of education and training with regard to the subject content of the field and the list of programmes under each field description.

It should be pointed out that the codes 380 Law, 640 Veterinary and 840 Transport services are the applications of '0' in the third position when there is only one detailed field for the corresponding narrow field.

Meanwhile, the codes 140 Teacher training and education science (broad programmes), 210 Arts (broad

programmes), 220 Humanities (broad programmes), 310 Social and behavioural science (broad programmes) 340 Business and administration (broad programmes), 440 Physical science (broad programmes), 520 Engineering and engineering trades (broad programmes), 540 Manufacturing and processing (broad programmes), 620 Agriculture, forestry and fichery (broad programmes), 720 Health (broad programmes), 810 Personal services (broad programmes), 850 Environmental protection (broad programmes) and 860 Security services (broad programmes) are

the applications of '0' in the third position when classifying broad programmes comprising parts of at least THREE of the detailed fields of which none of them is dominating (refer to broad Programmes on page 14 and 15).

General Programmes

General refers to basic and personal skills. Programmes with a subject emphasis should be classified under the broad fields of 1 to 8.









010 Basic/broad general programmes Basic/broad, general programmes

is programmes designed to give basic education in reading, writing and arithmetic included in this field. along with elementary understanding of other subjects such as history, geography, natural science, social science, art & music and religious instructions. Basic general programmes are normally at pre-school, primary and secondary levels, etc.

Classified under this field are programmes with the following main content: Basic programmes Broad, general programmes General programmes with no special subject emphasis

Inclusion:

Broad, general programmes at upper secondary level with some emphasis on contents such as humanities, social science and natural science but without neglecting other fields of knowledge are

Exclusion:

Programmes that are considered as general in the programme orientation meaning (non vocational) but have a clear emphasis on a subject or a group of subjects, are excluded from this field and are included in one of the fields 1-8. depending on the subject.

080 Literacy and numeracy

Literacy and numeracy is programmes for illiterate adults, designed to teach basic reading, writing and some arithmetic. The age group can be used to distinguish between field 010 Basic/broad, general programmes with this field.

with the following main content: Basic remedial programmes for adults. Functional literacy Literacy Numeracy Simple literacy

090 Personal skills

Personal skills is programmes for enhancing personal skills, e.g. behavioural capacities, mental skills, personal organisational capacities, life orientation programmes.

Classified under this field are programmes with the following main content: Argumentation technique Assertiveness Communication skills Time management

Classified under this field are programmes Co-operation Development of behavioural capacities. Development of mental skills **Development of personal** organisational capacities Enhancing personal skills Family life development training Job-seeking programmes Life orientation programmes Personal career planning Personal development Positive thinking Presentation technique Public speaking Self esteem skills Self-confidence Social competence Teamwork

1 Education









140 Teacher training and education science (broad programmes)

Teacher training and education science (broad programmes) is the study of pedagogical theory combined with the practice of teaching (for example teacher training for pre-school, kindergarten, primary school, vocational, practical, non-vocational subject, adult education, teacher trainers for handicapped children, and general & specialised teacher training programmes) without specialising in basic teaching, special subject teaching, vocational teaching etc.

Classified under this field are programmes with the following main content:

141 Teaching and training

Teaching and training is the study of the theories, methods and practice of teaching comprising parts from 143, 144, 145 and 146 fields of education and training, and none of these fields is clearly dominating.

Inclusion:

The study of the theories, methods and practice of teaching without specialising in any of the detailed fields.

142 Education science Education science is the study of the

learning process and the theories, methods and techniques of imparting knowledge to others. For example curriculum development in non-vocational and vocational subjects, educational assessment, testing and measurement, educational research and other education science.

Classified under this field are programmes with the following main content:

Curriculum development (theory)...
Didactics.
Distance education methodology...
Education science
Educational assessment, testing and measurement
Educational evaluation and research.
Pedagogical sciences (education)...

Exclusion

Teacher training programmes which combine education science with the practice of teaching are excluded from this field and included in some of the fields for teacher training (143-146).

143 Training for pre-school teachers

Training for pre-school teachers is the study of the theories, methods and practice of teaching children between approximately 3-7 years of age within formal school settings at pre-primary level.

Classified under this field are programmes with the following main content:

Early childhood teaching
Pre-primary teacher training

144 Training for teachers at basic levels

Training for teachers at basic levels is the study of the theories, methods and practice of giving children between 5-15 years of age a sound basic education in reading, writing and mathematics along with an elementary understanding of other subjects such as history, geography, social science etc. Subject specialisation should be stressed less than in field 145 Training for teachers with subject specialisation. The study of teaching children with special needs is included in this field, likewise the study of teaching adults basic reading and writing.

Classified under this field are programmes with the following main content:

Class teacher training.

Elementary teacher education.....

Home language teacher training.....

Primary teaching.....

Special education teaching.....

Inclusion:

The study of teaching adults basic reading and writing is included in this field.

145 Training for teachers with subject specialisation

Training for teachers with subject specialisation is the study of the theories, methods and practice of teaching a special subject, mostly at secondary or higher levels. Programmes included in this field often comprise study also of the subject/subjects that are going to be taught.

Classified under this field are programmes with the following main content:

Inclusion:

Teacher training programmes with both a vocational and a theoretical subject is included in this field.

Exclusion:

Teaching programmes in vocational, practical and artistic subjects is excluded from this field and included in field *146 Training for teachers of vocational subjects*.

146 Training for teachers of vocational subjects

Training for teachers of vocational subjects is the study of the theories, methods and practice of vocational/practical teaching and training.

Training for music teachers, art teachers and other teachers in aesthetic subjects are included, likewise training for teachers in physical training.

Classified under this field are programmes with the following main content:

Driver and safety teacher education... Driving instructor training Flight instructor training Nursing teacher training Physical education teacher training.... Post-school teacher training Teacher training in arts and crafts Teacher training in commercial subjects Teacher training in music .Teacher training in nursing. Teacher training in technical subjects. Teacher training, physical training Teacher training, vocational subjects... Technical teaching Training of instructors in companies etc. . . Training of trainers Vocational teacher training

Inclusion:

Training of driving instructors is included in this field. Training of trainers for work is included in this field.

Exclusions:

Training of sport trainers is excluded from this field and included in field *813 Sports*.

Teacher training programmes with both a vocational and a theoretical subject is excluded from this field and included in field *145 Training for teachers with subject specialisation.*

2 Arts and Humanities









210 Arts (broad programmes)

Arts (broad programmes) is the study of arts without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Arts and crafts

211 Fine arts

Fine arts is the study of visual forms of creative expressions, dealing with theory, history, techniques, performance and production in fine arts.

Classified under this field are programmes with the following main content:

Aesthetics	
Art history	
	ing

Exclusions:

Training in ceramics, pottery etc is excluded from this field and included in field *215 Craft skills*.

Study of architecture is excluded from this field and included in field *581 Architecture and town planning.*

Teacher training in arts is excluded from this field and included in field 146 Training for teachers of vocational subjects.

212 Music and performing arts Music and performing arts is the study of the principles and techniques associated with performance involving music, speech, movement, mime, characterisation, improvisation and stage craft.

Classified under this field are programmes with the following main content:

Acting and directing
Choreography
Circus
Composition (music)
Conducting (music)
Dance
Directing (theatre)
Drama
Elocution
Fashion modelling
History of film and theatre
History of music
Music
Music and the stage
Performing arts
Theatre

Inclusion:

Study of music and performing arts history and theory is included in this field.

Exclusion:

Teacher training in music and other performing arts is excluded from this field and included in field *146 Training for teachers of vocational subjects.*

213 Audio-visual techniques and media production

Audio-visual techniques and media production is the study of

techniques and skills to produce books, newspapers, radio/TV production, film/video production, recorded music production and graphic reproduction. It includes programmes in methods of colour reproduction, photography and computer graphics. Study of combining pictures, words and decorations in the production of books, magazines, posters, adverts etc.

Classified under this field are programmes with the following main content:

Animation.

Binding and finishing (printing).

Bookbinding.

Camera operating.

Cinematography.

Computer graphics
Computer type-setting

Desktop publishing

Disc jockey training.

Film and TV editing

Film production

Graphic design

Lay-out.

Media techniques

Multimedia production

Photo developing

Photography

Printing

Printing machining

Publishing design

Radio and TV production

Recorded music production

Screen printing

Silk screen printing

Sound and vision

Sound technique

Type-setting

Inclusion:

Programmes in desktop publishing and lay-out are included in this field.

Exclusions:

Separate programmes in using specific software applications for desktop publishing are excluded from this field and included in field 482 Computer use.

Study of journalism (wording and content of messages) is excluded from this field and included in field *321 Journalism and reporting*.

214 Design

Design is the study of creatively

combining line, form and fabric in designing and constructing e.g. fashion garments, industrial products and interiors.

Classified under this field are programmes with the following main content:

Design of industrial products
(artistic)

Interior decorating.

Stage designing

Exclusions:

Study of Building design is excluded from this field and included in field 581 Architecture and town planning.

Study of Industrial design is excluded from this field if emphasis is given to technical subjects and not to artistic design, and included in the appropriate field under *52*Engineering and engineering trades.

Publishing design and graphic design

are excluded from this field and included in field *213 Audio-visual* techniques and media production.

215 Craft skills

Craft skills is the study of techniques and skills in a chosen aspect of handicraft, such as jewellery, pottery, weaving, woodcarving etc.

Classified under this field are programmes with the following main content:

Ceramics (craft).
Conservation of cultural material.
Craft programmes.
Crafts, folk arts and artisanry.
Decorative metal crafts.
Embroidery (craft).
Fibre, textile and weaving arts.
Floristry (flower arranging).
Glass arts and craft.
Goldsmithing.
Handicrafts.
Jewellery design.
Jewellery making (craft).

industrial)

Musical instruments (repairing and

tuning)

Needle craft

Picture framing

Silversmithing
Stone carving (craft)
Weaving (craft)
Woodcarving

Exclusion:

Study of industrial production of pottery, woven materials, embroidery etc. is excluded from this field and included in some of the detailed fields under broad field 5 Engineering, manufacturing and construction.

220 Humanities (broad programmes)

Humanities (broad programmes) is the study of humanities without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Humanities.

221 Religion

Religion is the study of religious beliefs, concepts, symbols, expressions, texts and spirituality.

Classified under this field are programmes with the following main content:

Inclusion:

Included in this field are programmes for children and young people, usually given in religious schools or seminars etc, aiming to develop an interest in the tenets of their religion and sufficient familiarity with its philosophy to assist in the propagation of their faith.

Exclusion:

Basic programmes given in religious schools, seminars etc. containing religious instruction but not emphasising it or leading to a religious vocation, are excluded from this field and included in *010 Basic / broad, general programmes*.

222 Languages

Languages is the study of the structure and composition of various languages which include *223*National language and *224 Other*

languages and none of these fields is clearly dominating. It includes the study of related cultures, literature and linguistics.

223 National language

National language is the study of Bahasa Melayu or Malay language, including the study of related literature and linguistics.

Classified under this field are programmes with the following main content:

Creative writing (Malay language)
Interpretation (Malay language)
Linguistics (Malay language)
Literature (Malay language)
Sign language (Malay language)
Translation (Malay language)

224 Other languages

Other languages is the study of languages such as English, French, German, Spanish, Mandarin, Tamil, Arabic etc. including the study of related literature and linguistics.

Classified under this field are programmes with the following main content:

Creative writing (Other languages)...

Exclusion:

National language is excluded from this field.

225 History and archaeology

History is the study of past events, especially the political, social and economic development of a country, a continent or the world. Study of comparative literature is included in this field, likewise the study of history of science and ideas.

Archaeology is the study of ancient civilisations by scientific analysis of what is found in the ground.

Classified under this field are programmes with the following main content:

Archaeology
Comparative literature
Cultural history
History
History and philosophy of science
and technology.
History of science and ideas.

Exclusions:

Study of History of art is excluded from this field and included in field *211 Fine arts*.

Study of Music and performing arts history is excluded from this field and included in field *212 Music and performing arts.*

Study of Economic history/history of economics is excluded from this field and included in field *314 Economics*.

226 Philosophy and ethics

Philosophy and ethics is the study of philosophy, ethics and related subjects dealing with the conception of life.

Philosophy

Exclusions:

Study of religion is excluded from this field and included in field *221 Religion*.

Study of Philosophy of arts is excluded from this field and is included in field *211 Fine arts*.

227 History, philosophy and related subjects

History, philosophy and related subjects is the study of past events, philosophy and related subjects comprising parts from 225 and 226 fields of education and training, and none of these fields is clearly dominating.

3 Social Sciences, Business and Law









310 Social and behavioural science (broad programmes)

Social and behavioural science (**broad programmes**) is the study of social and behavioural science without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Behavioural sciences
Social sciences

311 Psychology

Psychology is the study of the human mind and behaviour as a result of individual differences, experience and environment.

Classified under this field are programmes with the following main content:

Conversational therapy.

Development and child psychology.

Psychoanalysis

Psychology

Psychotherapy

312 Sociology and cultural studies Sociology and cultural studies is the study of human beings and the way they behave in groups and in relation to society. Study of ethnology and social anthropology is included in this field, likewise the study of human and social geography.

Classified under this field are programmes with the following main content:

Criminology.
Cultural geography.
Cultural studies.
Demography/population studies.
Ethnology.
Futurology.
Gender studies.
Geography (social).
Human geography.
Regional cultures.
Social anthropology.
Social conflict theory.
Social geography.
Sociology.
Women studies.

Exclusion:

Social welfare programmes where emphasis is given to practical social work are excluded from this field and included in field *762 Social work and counselling*.

313 Political science and civics

Political science and civics is the study of government and political principles or practice. Subjects dealing with the rights and duties of the citizens are included.

Classified under this field are programmes with the following main content:

Civics

Human rights

International relations

Peace and conflict studies

Political history

Political science

Politics

Exclusion:

Study of political economics is excluded from this field and included in the field *314 Economics*.

314 Economics

Economics is the study of economic policy, economic theory and economic decision making.

Classified under this field are programmes with the following main content:

Economic history
Economics

International economics

Macro economics

National accounts

Political economy

Exclusion:

Study of economics where emphasis is given to business studies is excluded from this field and classified as *340 Business and administration (broad programmes).*

321 Journalism and reporting

Journalism and reporting is the study of the theory and practices of journalism/reporting as part of the field of mass communication. Journalism and reporting is about the wording and content of messages. It comprises news reporting, writing commentaries and feature stories of public interest etc.

Classified under this field are programmes with the following main content:

Broadcast.journalism
Communication
Information
Journalism
Mass communication
News reporting.
Publishing (dissemination of
messages)

Exclusions:

Study of techniques for mass communication (e.g. printing and radio/TV production) is excluded from this field and included in field 213 Audio-visual techniques and media production.

Study of lay-out and publishing design is excluded from this field and included in field *213 Audiovisual techniques and media production*.

Study of public relations is excluded from this field and included in field *342 Marketing and advertising*.

322 Library, information, archive

Library, information, archive is the study of the methods of selecting, acquiring, organising and storing collections of information, and facilitating the use of information. Library programmes are included in this field.

Classified under this field are programmes with the following main content:

Archival.sciences	
Documentation	
Information science	

Information searching
Librarianship training
Library programmes
Museum documentation

340 Business and administration (broad programmes)

Business and administration (broad programmes) is the study of the theory and practice of planning, directing, organising and coordinating the resources of private and public organisations and institutions.

Classified under this field are programmes with the following main content:

Inclusion:

Study of business and administration where emphasis is not given towards any of the detailed fields under *34 Business and administration* is included in this field.

Exclusion:

Business programmes where emphasis is given to any of the detailed fields under *34 Business* and administration (management, administration, marketing etc) should be classified according to the specialisation.

341 Wholesale and retail sales

Wholesale and retail sales is the study of buying and selling goods and services, including stock management, pricing practice, loss prevention, sale systems and procedures. It includes the study of the workings and current trends of the wholesale and retail industries. Selling of buildings and properties is also included.

Classified under this field are programmes with the following main content:

COINCIL.
Auctioneering
Buying and selling.
Consumer services.
Dairy retailing
Demonstration techniques
Property sales.
Purchasing.
Purchasing, procurement and
contracts
Real-estate business
Retailing
Sales representatives

Stock-keeping

Telephone selling
Ware-housing
Wholesaling

Inclusion:

Study of buying and selling buildings and properties is included in this field.

342 Marketing and advertising

Marketing and advertising is the study of exchange processes of goods and services between organisations and/or individuals, and the study of consumer behaviour and requirements. It includes the study of the role of product development, pricing, distribution, promotion and sales in order to maximise business performance.

Classified under this field are programmes with the following main content:

Advertising
Market research
Marketing
Merchandising.
Public relations
Sales and marketing

343 Finance, banking, insurance

Finance, banking, insurance is

the study of planning, directing, organising and controlling financial activities and services. It includes the control and monitoring of the financial resources of organisations, institutions and individuals, and the provision of financial services at the corporate and individual levels.

Classified under this field are programmes with the following main content:

Bank teller programmes
Banking and finance
Business finance
Finance theory
Finance, banking, insurance
Financial management
Insurance
Investment analysis
Investments and securities
Pension insurance
Social insurance
Stock-broking

Exclusion:

Study of actuarial science is excluded from this field and included in field *462 Statistics*.

344 Accounting and taxation

Accounting and taxation is the study of maintaining, auditing and

recording financial transactions.

Classified under this field are programmes with the following main content:

Accounting...

Auditing...

Bookkeeping.

Tax accounting

345 Management and administration

Management and administration is the study of planning, directing and operating the functions and activities of organisations and institutions. Programmes in management covering administration, economics, finance etc. are included in this field if emphasis is given to management and administration.

Classified under this field are programmes with the following main content:

Administration
Business administration
Educational management
Employment management
Enterprise training
Human resources management
Local public administration
Logistic management
Management of education

Inclusion:

Study of leadership in the context of management is included in this field.

Exclusions:

Training of leadership in the context of personal development is excluded from this field and included in field *090 Personal skills*.

Study of administration in the meaning of office work is excluded from this field and included in field *346 Secretarial and office work*.

346 Secretarial and office work

Secretarial and office work is the study of administrative procedures and practices, office technology and clerical, shorthand and keyboard skills. Specialised secretarial programmes (bilingual, medical, law, accounting etc) are included if the programme has secretarial work as its objective, rather than work as specialised assistants.

Classified under this field are programmes with the following main content: Administrative and secretarial services Business correspondence Clerical programmes Court reporting Data entry Foreign language secretary programmes . . Information processing/data entry Keyboard skills Legal secretary programmes Management support services Medical secretary programmes Office automation Operation of office machines Receptionist training Secretarial programmes Shorthand Stenography Switchboard operating Typing

Inclusion:

Broad secretarial programmes comprising among other thing computer courses are included in this field.

Exclusions:

Separate programmes in using specific computer software are excluded from this field and included in 482 Computer use.

Office management is excluded from this group and included in field *345 Management and administration.*

Hotel receptionist programmes are excluded from this field and included in field *811 Hotel, restaurant and catering.*

347 Working life

Working life is the study of the structure and function of working life. It comprises programmes, mainly given as staff training, related to the working place and to assignments.

Classified under this field are programmes with the following main content:

Clients' needs
Company knowledge
Industrial relations
Introductory courses at work
Organisation at work
Quality assurance
Trade union courses (general)
Work development
Working life

Inclusion:

Staff training related to the working place or the assignments is included in this field if it is not possible to be classified into any other fields.

Exclusions:

Training related to the working place or the assignments is excluded from this field if it has more to do with personal development than work development and is included in field *090 Personal skills*.

Staff training which can be classified in any other field is excluded from this field and included in the appropriate field. E.g. quality courses should, if technical, be included in the fields under 52 Engineering and engineering trades.

Programmes in work environment should be included in field *862*Occupational health and safety.

Programmes, mostly at tertiary level, dealing with working life in general in terms of the labour market, the social partners, industrial psychology etc. are excluded in this field and included in the fields under *31 Social and behavioural science*.

380 Law

Law is the study of the principles and procedures for formally maintaining social order, including training for legal professions such as advocate or training for the judicial bench.

Classified under this field are programmes with the following main content:

Commercial law.
Criminal justice studies.
History of law.
Jurisprudence.
Labour law.
Law.
Legal practice.
Legal studies.
Notary/Notary's practice.
Para-legal studies.

381 Syariah Law*

Syariah Law is the study of comprehensive body of Islamic laws

that should regulate the public and private aspects of the lives of the Muslims. The code of law derived from the Quran and from the teachings and example of Prophet Muhammad'.

*Wikipedia, *The Free Encyclopedia* and *AudioEnglish.net dictionary* 2009.

4 Science, Mathematics and Computing









421 Biology and biochemistry Biology and biochemistry is the study of the structure, function, reproduction, growth, evolution and behaviour of all living organisms. It comprises the study of biological and related sciences, and includes the study of the chemistry of living organisms.

Classified under this field are programmes with the following main content:

Biochemistry
Biology
Biometrics
Biophysics
Botany
Entomology
Genetics
Life sciences

Limnology
Microbiology
Molecular biology
Ornithology
Parasitology
Pharmacology
Toxicology
Virology
Zoology

Inclusion:

Study of chemical processes in living organisms (biochemistry, toxicology, pharmacology etc.) is included in this field.

Exclusion:

Study of environmental science, which is study of the relation between living organisms and the environment, is excluded from this field and included in field *422 Environmental science*.

422 Environmental science

Environmental science is the study of organisms in relation to one another and to the environment.

Classified under this field are programmes with the following main content:

Ecology
Environmental science

Exclusion:

Study of biology and toxicology is excluded from this field and included in field *421 Life science*.

440 Physical science (broad programmes)

Physical science (broad programmes) is the study of physical science without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Physical programmes.....

441 Physics

Physics is the study of properties and interactions of matter and energy. It includes the study of astronomy and space science.

Classified under this field are programmes with the following main content:

Acoustics
Astronomy
Astrophysics
Nuclear physics
Optics
Physics
Planetary sciences
Space science

Exclusion:

Opticians' practice is excluded from this field and included in field *725*

Medical diagnostic and treatment technology.

442 Chemistry

Chemistry is the study of substances and their elements and how they react when combined.

Classified under this field are programmes with the following main content:
Analytical chemistry.
Chemistry.
Organic chemistry.
Petrology.
Polymer chemistry.

Exclusion:

Biochemistry is excluded from this field and included in field 421 Life science.

443 Earth science

Earth science is the study of the composition and structure of earth including the hydrosphere and the atmosphere.

Classified under this field are programmes with the following main content:

Atmospheric sciences Earth science

Geodesy
Geography (nature)
Geography (physical)
Geology
Geophysics
Geoscience
Hydrogeology
Hydrology
Marine science
Meteorology
Mineralogy
Ocean life sciences
Oceanography
Palaeontology
Seismology
Vulcanology

Exclusion:

Social geography is excluded from this field and included in field *312* Sociology and cultural studies.

461 Mathematics

Mathematics is the study of abstract deductive systems. It includes algebra, arithmetic, geometry, real and complex analysis and applied mathematics.

Classified under this field are programmes with the following main content:

Algebra

Applied mathematics.

Data analysis (mathematics).

Geometry.

Mathematics.

Numerical analysis.

Operations research.

462 Statistics

Statistics is the study of collecting, describing, arranging and analysing numerical data. Study of probability theory and actuarial science is included.

Classified under this field are programmes with the following main content:

Actuarial science
Mathematical (theoretical) statistics.
Probability theory
Statistics, applied
Survey design
Survey sampling

Inclusions:

Study of applied statistics is included in this field.

Study of mathematical (theoretical) statistics is included in this field.

Exclusion:

Study of demography/population studies is excluded from this field

and included in field 312 Sociology and cultural studies.

481 Computer science

Computer science is the study of the design and development of computer systems and computing environments. It includes the study of the design, maintenance and integration of software applications.

Classified under this field are programmes with the following main content:

Computer programming
Computer science
Computer system analysis
Computer system design
Informatics (computer science)
Network administration
Operating systems
Programming (computer)
Programming languages (visual basic, C++ etc.)
Software localisation
Software testing

Exclusions:

Computer engineering (hardware) is excluded from this field and included in field *523 Electronics and automation*.

Programmes in using computer applications are excluded from this field and included in field *482 Computer use.*

482 Computer use

Computer use is the study of using computers and computer software and applications for different purposes. These programmes are generally of short duration.

Classified under this field are programmes with the following main content:

Computer software use
Computer use
Internet use programmes
Software for calculating
(spreadsheets)
Software for data processing
Software for desktop publishing
Software for word processing

5 Engineering, Manufacturing and Construction









520 Engineering and engineering trades (broad programmes)

Engineering and engineering trades (broad programmes) is the study of engineering and engineering trades without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Engineering
Engineering industry programmes
Maintenance engineering
Quality control (technical)

521 Mechanics and metal work Mechanics and metal work is
the study of planning, designing,
developing, producing, maintaining

and monitoring machines, mechanical plants and systems and metal products. It includes designing and maintaining machines which produce goods and services. The focus of programmes in this field is machines, mechanical systems and metal products.

Classified under this field are programmes with the following main content:

Bicycle production
Bicycle repair
Boiler making and welding
Gunsmithing
Hydraulics
Locksmithing and safe repairing
Mechanical engineering
Mechanical trades programmes

Metal casting and patternmaking

Metal fitting, turning and machining.
Metal trades programmes
Metallurgical engineering
Metallurgical technology
Micromechanics
Precision mechanics
Sheetmetal working
Steel production
Tool and die making
Watchmaking
Welding

Exclusion:

Study of motor vehicle mechanics and engineering is excluded from this field and included in field *525 Motor vehicles, ships and aircraft.*

522 Electricity and energy

Electricity is the study of installing, maintaining, repairing and

diagnosing faults in electrical wiring and related equipment in domestic, commercial and industrial establishments. Installation and maintenance of overhead and underground electrical power distribution networks is included.

Energy is the study of energy generation.

Classified under this field are programmes with the following main content:

content.
Air-conditioning programmes
Climate engineering
Electrical appliances repairing
Electrical engineering.
Electrical fitting
Electrical power generation
Electrical trades programmes
Energy programmes
Energy studies
Gas distribution
Heating trades programmes
Nuclear, hydraulic and thermal
energy
Power production
Powerline installation and
maintenance
Refrigeration programmes

Solar energy

Inclusion:

The study of installing, diagnosing faults in and repairing heating, air-conditioning and refrigeration equipment is included in this field.

Exclusion:

Study of vehicle electricity is excluded from this field and included in field *525 Motor vehicles, ships and aircraft.*

523 Electronics and automation

Electronics and automation is the study of planning, designing, developing, maintaining and monitoring electronic equipment, machinery and systems. It includes designing computers and equipment for communication.

Computer repairing

Computer engineering

Control engineering
Data processing technology
Digital technology
Electronic data processing
Electronic engineering.
Electronic equipment servicing
Network technology.
Robotics
Telecommunication technology
Television and radio repairing.

Exclusion:

Computer science (design of computer systems and software applications) is excluded from this field and included in *481 Computer science*.

524 Chemical and process

Chemical and process is the study of planning, designing, and developing products and processes where chemical and physical changes occur. It includes designing chemical plants and control systems.

Classified under this field are programmes with the following main content:

Biochemical technologies.

Biotechnology engineering.

Chemical engineering.

Chemical process engineering.

Laboratory, assistant programmes ...
Laboratory, technician programmes ...
Laboratory, technology ...
Oil refining ...
Oil/gas/petrochemicals processing ..
Plant and machine operation
(processing) ...
Process, technology ...

Inclusion:

Programmes in laboratory technology are included in this field if emphasis is not given to a specific application.

Exclusions:

Laboratory technology programmes are excluded from this field if emphasis is given to a specific application (biological, medical, etc.) and are included under appropriate field (725 Medical diagnostic and treatment technology etc).

Programmes with emphasis on production of a specific material are excluded from this field; e.g. programmes with emphasis on paper processing should be included in field 543 Materials (wood, paper, plastic, glass).

525 Motor vehicles, ships and aircraft

Motor vehicles, ships and aircraft is the study of designing, developing, producing, maintaining, diagnosing faults in, repairing and servicing motor vehicles, including earth moving equipment and agriculture machines. Typical is the combining of studies in both metal structures and motors.

Classified under this field are programmes with the following main content:

content.
Aeronautical engineering
Aerospace engineering
Agriculture machinery mechanics
Air-craft engineering
Air-craft maintenance
Automotive electricity
Automotive engineering
Coachwork
Helicopter construction
Marine construction
Maritime engineering
Motorbike mechanics
Motorcycle engineering.
Naval engineering
Panel beating
Shipbuilding
Varnish/spray
Vehicle and motor engineering

Vehicle building
Vehicle diagnostics
Vehicle electricity
Vehicle mechanics
Vehicle painting
Vehicle repairing
Vehicle trimming

Inclusion:

Study of vehicle electricity is included in this field.

Exclusion:

Study of producing and repairing non-motor vehicles is excluded from this field and included in *521 Mechanics and metal work* (e.g. bicycles) or *543 Materials (wood, paper, plastic, glass)* (e.g. boats and non-motor).

526 Civil Engineering

Civil engineering is the study of planning, designing, testing and directing the construction of large scale buildings and structures, including systems for transport, water supply, sewage etc.

Classified under this field are programmes with the following main content:

Bridge construction

Building.construction.
Building.engineering
Civil engineering
Constructing plant operation
Construction technology.
Constructional engineering
Dock and harbour engineering
Excavation engineering.
Irrigation and drainage (construction)
Quantity surveying
Road building.
Scaffolding work
Structural engineering
Technical drawings (civil engineering)
Water supply and sewerage engineering
Water technology and engineering

Inclusion:

Included in this field is the study of technical drawings related to civil engineering.

Exclusions:

Installation of electricity is excluded from this field and included in field *522 Electricity and energy.*

Similarly, installing and repairing of heating, air-conditioning and refrigeration equipment is excluded from this field and included in field *522 Electricity and energy*.

527 Material Engineering*

Material Engineering is the study on the development of new materials for industrial and user applications. *Wikipedia, *The Free Encyclopedia*, November 2009

540 Manufacturing and processing (broad programmes)

Manufacturing and processing (broad programmes) is the study of manufacturing and processing without specialising in any of the detailed fields.

541 Food processing

Food processing is the study of processing and packaging of food and beverages, and the equipment and procedures used in the production and distribution of foods.

Classified under this field are programmes with the following main content:

paking
Beer brewing
Brewing
Butchering

Cheese production
Confectionery
Dairy foods (industrial)
Dairy science
Distilling
Food and drink processing
Food handling/hygiene.
Food preparation
Food preservation
Food processing industry
Food programmes
Food science
Food science and technology
Food technique.
Industrial bakery/flour production
Meat processing.
Pastry cooking
Tobacco processing.
Wine production
Wine science
Wine storing/maturing.

Inclusions:

Study of food handling and food hygiene is included in this field.

Study of tobacco processing is included in this field.

Exclusions:

Restaurant and catering programmes are excluded from this group and included in field *811 Hotel, restaurant and catering.*

Nutritional science is excluded from this field and included in field 726 Therapy and rehabilitation.

542 Textiles, clothes, footwear and leather

Textiles, clothes, footwear and leather is the study of the manufacture of textiles, textile and leather products, clothing and related items, shoes and other forms of footwear.

Classified under this field are programmes with the following main content:

Clothing industry..... Clothing trades programmes..... Clothing, apparel and textile

working Custom tailoring

Cutting and tailoring Dressmaking

Embroidery and needlework (industrial)

Footwear making Fur making

Furrier Garment production

Knitting (industrial)

Leather goods making Leather goods production Leather processing

Leather trades programmes Pelt work Saddlery Sewing (industrial) Shoe production Shoe, boot and leather repairing. Shoemaking Skins and leather production Soft furnishings Spinning Tailoring

Textile technique Textile trades programmes Textiles, clothing and footwear

Upholstery Weaving (industrial)

Exclusion:

Handicraft programmes (weaving, embroidery etc.) are excluded from this field and included in field 215 Craft skills.

Wool science

543 Materials (wood, paper, plastic, glass)

Materials is the study of the manufacturing of products in wood, paper, plastic, glass or other materials like stone, clay, artificial materials etc. Programmes included in this field have more to do with a specific material than general technical knowledge.

Classified under this field are programmes with the following main content:

Boat building (non-motor)..... Cabinet making

Cane willow and bamboo work Carpentry (non-building)

Ceramics (industrial) Furniture crafts

Furniture making Glass production

Glass working (industrial) Industrial diamond production

Paper manufacturing and processing ...

Plastic manufacturing Rubber processing

Stone cutting

Synthetic fibre manufacturing Timber technology

Wood machining and turning

Wood technology..... Woodwork trades programmes

Woodworking and carpentry

Exclusions:

Study of metal work is excluded from this field and included in field 521 Mechanics and metal work.

Study of building carpentry and joinery is excluded from this field and included in field 582 Building and civil engineering.

Study of chemical processing in general is excluded from this field and included in field 524 Chemical and process.

Study of printing and bookbinding is excluded from this field and included in field 213 Audio-visual techniques and media production.

Handicraft programmes (glass arts and crafts, woodcarving etc) are excluded from this field and included in field 215 Craft skills.

544 Mining and extraction

Mining and extraction is the study of planning, developing, assessing and directing the extraction of minerals, oil and gas from the earth.

Classified under this field are programmes with the following main content:

Coal mining Mineral technology Mining engineering Mining technology Oil and gas extraction Quarry supervision Raw material extraction

Exclusions:

Study of metallurgical engineering is excluded from this field and included in *521 Mechanics and metal work*.

Study of geology is excluded from this field and included in field *443 Earth science*.

545 Applied science*

Applied science is the application of knowledge from one or more natural scientific fields to solve practical problems. Fields of engineering are closely related to applied sciences. Applied science is important for technology development. Its use in industrial settings is usually referred to as research and development (R&D)'. *Wikipedia, *The Free Encyclopedia*, November 2009

Classified under this field are programmes with the following main content:

Applied chemistry.
Applied physics
Bio-composite technology
Biomolecular science
Biotechnology
Chemistry (forensic analysis)
Environmental technology

Furniture technology.
Industrial chemistry
Industrial physics.
Marine technology
Materials technology
Plantation technology and
management
Polymer.technology
Textile technology.

581 Architecture and town planning

Architecture is the study of the art, science and techniques of building design. It encompasses both utilitarian ends - such as the soundness of the structure and the functional and economic efficiency of the building - and aesthetic considerations.

Town planning is the study of the regulated growth and improvement of towns in both functional and aesthetical points of view.

Classified under this field are programmes with the following main content:

CONTENT
Architectural urban design and
planning
Architecture
Building design
Cartography/land surveying

Inclusion:

Study of cartography and surveying is included in this field.

Exclusions:

Study of interior design is excluded from this field and included in field 214 Design.

The laying out and construction of parks and gardens is excluded from this field and included in field *622 Horticulture*.

582 Building

Building is the study of the science, technology and techniques of assembling, erecting and maintaining public, commercial, industrial and residential structures and their fittings.

Classified under this field are programmes with the following main content: Bricklaying Brickwork and masonry. Building maintenance Building renovation Building technology Carpentry and joinery (building) Cement working Constructional metalwork (building) Demolition Floor and wall tiling Floor covering Glazing Insulation Joining and carpentry Mason and tile setting Masonry Painting and wall covering Pipe fitting Plastering (building) Plumbing Roof fixing Sanitation (building) Stonemasonry Technical drawings (building) Ventilation (building)

6 Agriculture and Veterinary









620 Agriculture, forestry and fishery (broad programmes)

Agriculture, forestry and fishery (broad programmes) is the study of agriculture, forestry and fishery without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Agriculture, forestry and fishery

621 Crop and livestock production Crop and livestock production

(agriculture) is the study of growing, maintaining and harvesting crops & pastures, and grazing & managing animals. It includes the study of managing and maintaining farms and producing unprocessed plant and animal products.

Classified under this field are programmes with the following main content:

content:
Agricultural business/agribusiness
operations
Agricultural economics
Agricultural sciences
Agriculture
Agronomy and crop science
Animal breeding
Animal husbandry
Animal training
Basic skills in agriculture
Crop husbandry
Dog breeding
Farm and ranch management
Farm maintenance

Farming

Fruit growing Fruit production Goose keeping Grain growing Horse breeding Horse husbandry Irrigation techniques Orchards construction Pig farming Poultry husbandry Race horse care
Goose keeping Grain growing Horse breeding Horse husbandry Irrigation techniques Orchards construction Pig farming Poultry husbandry
Grain growing Horse breeding Horse husbandry Irrigation techniques Orchards construction Pig farming Poultry husbandry
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Horse breeding Horse husbandry Irrigation techniques Orchards construction Pig farming Poultry husbandry
Horse husbandry Irrigation techniques Orchards construction Pig farming Poultry husbandry
Irrigation techniques Orchards construction Pig farming Poultry husbandry
Pig farming Poultry husbandry
Poultry husbandry
Poultry husbandry
Rye and wheat growing
Sheep farming
Soil and water technician
programmes
Soil fertility
Soil science
Vegetable plantation
Vineyard construction
Viticulture
Wine growing

Inclusion:

Study of soil science, soil fertility and irrigation techniques is included in this field. Study of growing intensively managed crops such as fruit and vegetables is included in this field.

Exclusions:

Study of wine production is excluded from this field and is included in field *541 Food processing*.

Jockeying is excluded from this field and is included in field *813 Sports*

622 Horticulture

Horticulture (gardening) is the study of horticultural technology and management, floriculture, greenhouse methods, nursery management, landscape gardening etc.

Classified under this field are	
programmes with the following main	
content:	
Floriculture.	
Gardening.	
Greenhouse operations.	
Greenkeeping	
Horticultural technique	
Horticulture	
Landscape.gardening.	
Maintaining sports turf.	
Nursery management (horticulture).	
Production of ornamental plants	
Sports.grounds.maintenance	
Turf.cultivation	
Turf.management	

Inclusion:s:

The laying out and construction of urban and domestic parks and gardens is included in this field.

Gardening programmes combining floriculture and growing vegetables are included in this field.

Exclusions:

Study of growing crops (plants such as paddy, fruit, vegetables etc, is excluded from this field and included in field 621 Crop and livestock production.

Study of soil science, soil fertility and irrigation techniques is excluded from

this field and included in field 621 Crop and livestock production.

Study of National park management is excluded from this field and included in field 853 Natural environments and wildlife.

Study of Landscape architecture is excluded from this field and included in field *581 Architecture* and town planning.

623 Forestry

Forestry is the study of establishing, cultivating, harvesting and managing forests. It includes study of hunting and trapping.

Classified under this field are programmes with the following main content:

Forest keeping.

Forest ranging
Forestranging
Forestry

Hunting and trapping.

Exclusions:

Study of National park management is excluded from this field and included in field *852 Natural* environments and wildlife.

Timber technology (sawmill production etc) is excluded from this field and included in field *543*Materials (wood, paper, plastic, glass).

624 Fisheries

Fisheries is the study of breeding, rearing and harvesting fish and other seafood.

Classified under this field are programmes with the following main content:

Deep sea fishing
Fish breeding
Fish farms
Fish husbandry
Fishery
Fishery science and technology

Mariculture.

Shellfish breeding

Inclusion:

Programmes for operating fishing boats are included in this field.

Exclusion:

Study of industrial processing of fish is excluded from this group and included in field *541 Food processing*.

640 Veterinary

Veterinary is the study of preventing, diagnosing and treating diseases and injuries in animals, and their general care. The study of caring for sick, injured and infirm animals undergoing treatment in veterinary clinics is included.

Classified under this field are programmes with the following main content:

Animal health care
Animal reproduction (science)
Veterinary assisting
Veterinary medicine
Veterinary science

Inclusion:

The science of animal reproduction is included in this field.

Exclusion:

Study of animal breeding is excluded from this field and included in field 621 Crop and livestock production.

7 Health and Welfare









720 Health (broad programmes)

Health (broad programmes) is the study of health without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Health
Public health programmes

721 Medicine

Medicine is the study of the principles and procedures used in preventing, diagnosing, caring for and treating illness, disease and injury in humans and the maintenance of general health. Principally, this field consists of training of physicians/doctors.

Classified under this field are programmes with the following main content: Anaesthesiology..... Anatomy Audiology/hearing sciences Bacteriology Cardiology Cytology Dermatology Epidemiology Forensic medicine General medicine Gerontology Gynaecology Haematology Histology Homeopathic medicine Immunology Internal medicine

Medical science

Medical training Medicine Naturopathic medicine Neurology Obstetrics and gynaecology Oncology Ophthalmic Ophthalmology Paediatrics Pathology Physiology Plastic surgery Preventive and social medicine Psychiatry Stomatology Surgery Training of doctors Training of physicians

722 Medical Services

Medical Services comprises the study of 725 Medical diagnostic and treatment technology, 726 Therapy and rehabilitation and 727 Pharmacy fields of education and training, and none of these fields is clearly dominating.

723 Nursing and caring

Nursing and caring is the study of providing health care for the sick, disabled or infirm and assisting physicians and other medical and health professionals diagnose and treat patients. The focus of qualifications in nursing is maintaining and caring for the health during illness and rehabilitation. It includes care of old people and care of the disabled.

Classified under this field are programmes with the following main content:

Assistant nursing	
Basic nursing.	
Care of old people	
Care of the disabled	
Community nursing	
Elder care	
Gerontological services	
Health care programmes.	

Hygiene, medical
Infant hygiene (nursing)
Midwifery
Mothercraft nursing
Nursing
Nursing aide/orderly
Psychiatric nursing

Inclusion:

Caring programmes comprising both health care and social care e.g. for old people, are included in this field.

Exclusions:

Veterinary nursing is excluded from this field and is included in field *640 Veterinary*.

Dental nursing is excluded from this field and is included in field *724 Dental studies.*

Care of children (if not health care) is excluded from this field and included in field *761 Child care and youth services.*

724 Dental studies

Dental studies is the study of diagnosing, treating and preventing diseases and abnormalities of the teeth and gums. It includes the study of designing, making and repairing

dental prostheses and orthodontic appliances. It also includes the study of providing assistance to dentists.

Classified under this field are programmes with the following main content:

Clinical dentistry
Dental assisting
Dental hygiene
Dental laboratory technology
Dental nursing
Dental science
Dental surgery
Dental technology
Dentistry
Odontology
Orthodontics

Inclusion:

Study of dental hygiene and public dental health is included in this field.

725 Medical diagnostic and treatment technology

Medical diagnostic and treatment technology is the study of a wide range of technologies used for diagnosing and treating diseases and handicaps.

Classified under this field are programmes with the following main

content:

Ambulance service
Ambulance technology
Auditory prosthetics
Emergency para-medical technology.
Forensic medicine technology
Hearing aid technology
Medical laboratory technology
Medical technology
Nuclear medicine technology
Optical lens making
Optical prosthetics/lenses
Optical technology
Orthopaedic prosthetics
Prosthetic technology
Radiography.
Radiology technology
Radiotherapy
X-ray technology (medical)

Inclusion:

Medical laboratory technology is included in this field.

Exclusions:

Study of laboratory technology is excluded from this field if emphasis is not given to medical laboratory technology.

General laboratory technology is included in field *524 Chemical and process*. Laboratory technology where emphasis is given to other specific

applications (biology, physics, chemistry etc) is included in the appropriate field (421 Biology and biochemistry, 441 Physics, 442 Chemistry etc).

Study of dental technology is excluded from this field and included in field *724 Dental studies*.

726 Therapy and rehabilitation

Therapy and rehabilitation is the study of restoring normal physical conditions to those incapacitated by temporary or permanent disability.

Classified under this field are programmes with the following main content:

content:
Chiropractic
Dietetics
Dietician programmes.
Massage (medical)
Mental health services
Nutrition and dietetics
Nutrition
Occupational therapy
Optometry
Osteopathy
Physiotherapy
Reflexology

Rehabilitation

Speech pathology and therapy.....

Vocational rehabilitation

Inclusion:

Study of vocational rehabilitation and occupational therapy is included in this field.

Exclusions:

Study of psychotherapy is excluded from this field and included in field *311 Psychology*.

Study of nutrition science is excluded from this field and included in field 421 Biology and biochemistry.

727 Pharmacy

Pharmacy is the study of drugs and their effects on humans. It includes their preparation, dispensing and administration.

Classified under this field are programmes with the following main content:

Dispensing pharmacy.
Pharmacy.

Exclusion:

Study of pharmacology is excluded from this field and included in field *421 Biology and biochemistry*.

761 Child care and youth services

Child care and youth services is the study of the development and care of children and youths. It includes study of recreation and leisure activities as a social service for school children.

Classified under this field are programmes with the following main content:

Child care
Children recreation programmes
Youth recreation programmes
Youth services
Youth worker programmes

Exclusions:

Study of early childhood education is excluded from this field and included in field *143 Pre-primary teaching.*

Study of health care of children is excluded from this field and included in field *723 Nursing and caring*.

762 Social work and counselling

Social work and counselling is the study of the welfare needs of communities, specific groups and individuals and the appropriate ways of meeting these needs. The focus is on social welfare with emphasis on social policy and practice.

Classified under this field are programmes with the following main content:

Alcohol and drug abuse counselling..... Alcohol, tobacco, drugs (knowledge about) Career advising Counselling Crisis support Family and marriage counselling Maltreatment (knowledge about) Mobbing (knowledge about) Social care Social policy Social practice Social theory (applied) Social work (welfare) Vocational counselling Vocational guidance

Inclusion:

Study of vocational guidance is included in this field.

Exclusions:

Study of sociology and social science is excluded from this field and included in field 312 Sociology and cultural studies.

Caring programmes combining health care and social care, e.g. for old people, are excluded from this field and included in field *723 Nursing and caring*.

8 Services









810 Personal services (broad programmes)

Personal services (broad programmes) is the broad study of personal service without specialising in any of the detailed fields. The field consists ,to a large extent, programmes at secondary level.

Classified under this field are programmes with the following main content:

Personal services

811 Hotel, restaurant and catering

Hotel, restaurant and catering is the study of providing food, beverages, accommodation and related services at hotels, restaurants etc.

Classified under this field are programmes with the following main content:

Bar service.....

Bartending/mixology Catering

Cooking (restaurant and hotel-type).....
Culinary arts

Food and hospitality services

Food serving

Hospitality services

Hotel and restaurant programmes

Hotel receptionist training

Hotel services

Hotel/motel and restaurant services....

Waiting and bar service

Exclusions:

Study of food processing (industrial) is excluded from this field and included in field *541 Food processing*.

Receptionist training (general) is excluded from this field and included in field *346 Secretarial and office work*.

812 Travel, tourism and leisure

Travel, tourism is the study of marketing and advertising tourist destinations and events. It includes the study of ticketing and reservation practices.

Leisure is the study of recreational and leisure activities for individuals and groups.

Classified under this field are programmes with the following main content:

Ground crew training (airport).
Guiding, tour leading
Leisure and tourism

Recreation and leisure
Recreation management
Tourism
Tourist trades programmes
Travel agency services
Travel and tourism
Travel services

Exclusion:

Study of recreation and leisure activities for school children is excluded from this field and included in field *761 Child care and youth services*.

813 Sports

Sports is the study of techniques and skills in a chosen sport.

Classified under this field are programmes with the following main content:

Bookmaking (horses etc).

Diving (sport).

Football playing.

Gymnastics.

Jockeying.

Physical training (sports).

Sport leadership.

Sport trainer training.

Sports.

Sports coaching.

Sports instructor training

Umpire and other sports official training

Inclusion:

Jockeying is included in this field.

Exclusion:

Training of school teachers in physical education (sports teachers) is excluded from this field and included in field *146 Training for teachers of vocational subjects.*

814 Domestic services

Domestic services is the study of various domestic services, such as housekeeping, cleaning, laundering, sewing etc.

Classified under this field are programmes with the following main content:

Caretaking, housekeeping, homeservice.

Chimney.sweeping.

Cleaning.

Consumer economics.

Cooking (home).

Domestic science.

Dry-cleaning.

Funeral services and mortuary science.

Home economics

Laundry	
Needlework (home)	
Sewing (home)	

Inclusion:

Cleaning programmes are included in this field even if directed towards cleaning schools, hospitals, factories etc.

Exclusion:

Study of building maintenance is excluded from this field and included in field *582 Building and civil engineering.*

815 Hair and beauty services

Hair and beauty services is the study of caring for the hair and the body for beautification.

Massage (beauty)	
Pedicure	
Salon services (beauty therapy)	
Wig.making	

840 Transport services

Transport services is the study of operating, navigating and directing ships, aircraft and other forms of transportation.

Classified under this field are programmes with the following main content:

Seamanship
Seamen programmes.
Ship operation
Stewardess/steward training (air)
Transport.programmes
Truck driving

Inclusion:

Cabin crew training is included in this field.

Exclusions:

Programmes in telephone network services are excluded from this field and included in field *523 Electronics* and automation.

Programmes in switchboard operating are excluded from this field and included in field 346 Secretarial and office work.

850 Environmental protection (broad programmes)

Environmental protection (broad programmes) is the study of environmental protection without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Environmental studies

Natural resource use programmes

Natural resources conservation

Soil and water conservation

851 Environmental protection technology

Environmental protection technology is the study of processes in order to minimise discharge and waste and avoid pollution. It includes programmes dealing with control of water, air, soil etc.

Classified under this field are programmes with the following main content:

Air pollution control

Ecological technology

Environmental control

Environmental protection
technology

Industrial discharge control

Noise pollution control

Recycling

Water pollution control

Exclusion:

Programmes dealing with hygienic standards in food, water etc. are excluded from this field and included in field *853 Community sanitation services*.

852 Natural environments and wildlife

Natural environments and wildlife is the study of the relationships between living organisms in natural environments in order to protect nature and wildlife. It includes study of establishing and maintaining national parks in order to preserve their original natural state.

Classified under this field are programmes with the following main content:

Conservation and land management
National parks and wildlife
management
Nature conservation
Wildlife management
Wildlife ranger studies

Exclusions:

Study of forestry and horticulture is excluded from this field and included in some of the fields under the narrow field of 62 Agriculture, forestry and fishery.

Study of hunting and trapping is excluded from this field and included in field *623 Forestry*.

853 Community sanitation services

Community sanitation services is the study of community services dealing with items that affect public health such as hygienic standards in food, water supply, disposal of sewage and garbage and street cleaning.

Classified under this field are programmes with the following main content:

Garbage disposal
Hygiene, community
Hygienic standards
Refuse collection
Refuse/sewage disposal
Sanitation, community
Street cleaning
Water supply (service)

Inclusion:

Programmes in services to the community dealing with items that affect public health, such as hygiene standards in food and water supply, disposal of garbage, street cleaning etc. is included in this field.

860 Security services (broad programmes)

Security services (broad programmes) is the study of security services without specialising in any of the detailed fields.

Classified under this field are programmes with the following main content:

Security services

861 Protection of persons and property

Protection of persons and property

is the study of services to the community concerning protection of property and persons. It comprises training in police work, public security, fire protection and fire fighting.

Classified under this field are programmes with the following main content:

content:
Civil security.
Customs programmes.
Diving (professional).
Fire technology.
Fire-protection (fire fighting).
Law enforcement.
Life guarding.
Police work.
Policing studies.
Prison work.
Public security.
Security and loss prevention services.
Security guarding.

Exclusions:

Study of law is excluded from this field and included in field 380 Law.

Study of criminology is excluded from this field and included in field *312 Sociology and cultural studies*.

862 Occupational health and safety

Occupational health and safety is the study of recognising, evaluating and controlling environmental factors associated with the workplace.

Classified under this field are programmes with the following main content:

content:
Ergonomics (occupational health and safety).
Health and safety in the work place.
Industrial welfare.
Job safety.
Labour protection.
Labour security.
Labour welfare (safety).
Occupational health and industrial hygiene.

Occupational health and safety.....

Stress at work

Work environment

Exclusions:

Study of vocational rehabilitation and occupational therapy is excluded from this field and included in field *726 Therapy and rehabilitation.*

Study of labour law is excluded from this field and included in 380 Law.

Study of ergonomics is excluded from this field if emphasis is given to technical aspects and is included in the appropriate field under 52 Engineering and engineering trades.

863 Military and defence

Military and defence is the study of services to the community connected with war and defence, designed to provide training in the principles and practice of military science.

Classified under this field are programmes with the following main content:

Army training

Defence studies
Military science
National security
War theory

Exclusion:

Military personnel participating in non-military programmes should be classified according to the subject content of the training programme.

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Appendix A Numerical Listing of Fields of Education and Training

		•••••••••••
FIELD DESCRIPTIONS	PAGE	FIELD DESCRIPTIONS
0 GENERAL PROGRAMMES	17	3 SOCIAL SCIENCES, BUSINESS AND LAW
010 Basic/broad, general programmes	17	310 Social and behavioural science (broad programmes)
080 Literacy and numeracy	17	311 Psychology
090 Personal skills	17	312 Sociology and cultural studies
		313 Political science and civics
1 EDUCATION	18	314 Economies
140 Teacher training and education science (broad programmes)	18	321 Journalism and reporting
141 Teaching and training = 143+144+145+146	18	322 Library, information, archive
142 Education science	18	340 Business and administration (broad programmes)
143 Training for pre-school teachers	18	341 Wholesale and retail sales
144 Training for teachers at basic levels	19	342 Marketing and advertising
145 Training for teachers with subject specialisation	19	343 Finance, banking, insurance
146 Training for teachers of vocational subjects	19	344 Accounting and taxation
		345 Management and administration
2 ARTS AND HUMANITIES	20	346 Secretarial and office work
210 Arts (broad programmes)	20	347 Working life
211 Fine arts	20	380 Law
212 Music and performing arts	20	381 Syariah law
213 Audio-visual techniques and media production	21	
214 Design	21	4 SCIENCE, MATHEMATICS AND COMPUTING
215 Craft skills	22	421 Biology and biochemistry
220 Humanities (broad programmes)	22	422 Environmental science
221 Religion	22	440 Physical science (broad programmes)
222 Languages = 223+ 224	22	441 Physic
223 National language	23	442 Chemistry
224 Other languages	23	443 Earth science
225 History and archeology	23	461 Mathematics
226 Philosophy and ethics	23	462 Statistics
227 History, philosophy and related subjects = 225+226	23	481 Computer science

Numerical Listing of Fields of Education and Training Appendix A

FIELD DESCRIPTIONS	PAGE	FIELD DESCRIPTIONS	PAGE
482 Computer use	31	7 HEALTH AND WELFARE	40
		720 Health (broad programmes)	40
5 ENGINEERING, MANUFACTURING AND CONSTRUCTION	32	721 Medicine	40
520 Engineering and engineering trades (broad programmes)	32	722 Medical services = 725+726+727	41
521 Mechanics and metal work	32	723 Nursing and caring	41
522 Electricity and energy	33	724 Dental studies	41
523 Electronics and automation	33	725 Medical diagnostic and treatment technology	41
524 Chemical and process	33	726 Therapy rehabilitation	42
525 Motor vehicles, ships and aircraft	34	727 Pharmacy	42
526 Civil engineering	34	761 Child care and youth services	42
527 Material engineering	35	762 Social work and counselling	42
54 MANUFACTURING AND PROCESSING	35	8 SERVICES	43
540 Manufacturing and processing (broad programmes)	35	810 Personal services (broad programmes)	43
541 Food processing	35	811 Hotel, restaurant and catering	43
542 Textiles, clothes, footwear, leather	36	812 Travel, tourism and leisure	43
543 Materials (wood, paper, plastic, glass)	36	813 Sports	44
544 Mining and extraction	36	814 Domestic services	44
545 Applied science	37	815 Hair and beauty services	44
581 Architecture and town planning	37	840 Transport services	44
582 Building	37	850 Environmental protection (broad programmes)	45
		851 Environmental protection technology	45
6 AGRICULTURE AND VETERINARY	38	852 Natural environmental and wildlife	45
620 Agriculture, forestry and fishery (broad programmes)	38	853 Community sanitation services	45
621 Crop and livestock production	38	860 Security services (broad programmes)	45
622 Horticulture	38	861 Protection of persons and property	46
623 Forestry	39	862 Occupational health and safety	46
624 Fisheries	39	863 Military and defence	46
640 Veterinary	39		

0 GENERAL PROGRAMMES		Enhancing personal skills	17	Didactics	18
01 BASIC / BROAD GENERAL PROGRAMMES		Family life development training	17	Distance education methodology	18
010 Basic/broad general programmes	17	Job-seeking programmes	17	Education science	18
Basic programmes	17	Life orientation programmes	17	Educational assessment, testing and measurement	18
Broad general programmes	17	Personal career planning	17	Educational evaluation and research	18
General programmes with no special subject	17	Personal development	17	Pedagogical sciences (education)	18
emphasis		Positive thinking	17	143 Training for pre-school teachers	18
		Presentation technique	17	Early childhood teaching	18
08 LITERACY AND NUMERACY		Public speaking	17	Pre-primary teacher training	18
080 Literacy and Numeracy	17	Self esteem skills	17	144 Training for teachers at basic levels	19
Basic remedial programmes for adults	17	Self-confidence	17	Class teacher training	19
Functional literacy	17	Social competence	17	Elementary teacher education	19
Literacy	17	Teamwork	 17	Home language teacher training	19
Numeracy	17	Time management	'.′ 17	Primary teaching	19
Simple literacy	17	illie illanagenient		Special education teaching	19
	•••••	1 EDUCATION		145 Training for teachers with subject specialisation	19
09 PERSONAL SKILLS	• • • • • • • • • • • • • • • • • • • •	14 TEACHER TRAINING AND EDUCATION SCIENCES		Secondary teaching	19
090 Personal skills	17	140 Teacher training and education science	18	Special subject teaching	19
Argumentation technique	17	(broad programmes)		Teacher training, theoretical subjects	 19
Assertiveness	17	Education technology	18	146 Training for teachers of vocational	 19
Communication skills	17	Practical pedagogical courses	18	subjects	
Co-operation	17	Teacher education	18	Driver and safety teacher education	19
Development of behavioural capacities	17	Teacher training 141 Teaching and training =	18	Driving instructor training	19
Development of mental skills	17	141 leaching and training = 143+144+145+146	18	Flight instructor training	19
Davelonment of personal organisational		142 Education science	18	Nursing teacher training	19

Curriculum development (theory)

Physical education teacher training

18

capacities

Post-school teacher training	19	Fine art print making	20	Binding and finishing (printing)	21
Teacher training in arts and crafts	19	History of art	20	Bookbinding	21
Teacher training in commercial subjects	19	Lithography	20	Camera operating	21
Teacher training in music	19	Painting (art)	20	Cinematography	21
Teacher training in nursing	19	Philosophy of art	20	Compositing (printing)	21
Teacher training in technical subjects	19	Sculpture	20	Composition equipment operating	21
Teacher training, physical training	19	Sketching (art)	20	Computer graphics	21
Teacher training, vocational subjects	19	212 Music and performing arts	20	Computer type-setting	21
Technical teaching	19	Acting and directing	21	Desktop publishing	21
Training of instructors in companies etc.	19	Choreography	21	Disc jockey training	21
Training of trainers	19	Circus	21	Film and TV editing	21
Vocational teacher training	19	Composition (music)	21	Film production	21
		Conducting (music)	21	Graphic design	21
2 ARTS AND HUMANITIES		Dance	21	Graphic reproduction	21
21 ARTS		Directing (theatre)	21	Illustration	21
210 Arts (broad programmes)	20	Drama	21	Lay-out	21
Arts	20	Elocution	21	Media techniques	21
Arts and craft	20	Fashion modelling	21	Multimedia production	21
211 Fine arts	20	History of film and theatre	21	Photo developing	21
Aesthetics	20	History of music	21	Photography	21
Art history	20	Music	21	Printing	21
Art studies	20	Music and the stage	21	Printing machining	21
Art theory	20	Performing arts	21	Publishing design	21
Calligraphy	20	Theatre	21	Radio and TV production	21
Drawing (artistic)	20	213 Audio-visual techniques and media production	21	Recorded music production	21
Etching (artistic)	20	Animation	21	Caroon printing	21

Silk screen printing	21	Goldsmithing	22	Interpretation (Malay language)	23
Sound and vision	21	Handicrafts	22	Linguistics (Malay language)	23
Sound technique	21	Jewellery design	22	Literature (Malay language)	23
Type-setting	21	Jewellery making (craft)	22	Sign language (Malay language)	23
214 Design	21	Lapidary and jewellery	22	Translation (Malay language)	23
Costume design	21	Making of musical instruments (not industrial)	22	224 Other languages	23
Design	21	Musical instruments (repairing and tuning)	22	Creative writing (Other languages)	23
Design of industrial products (artistic)	21	Needle craft	22	Interpretation (Other languages)	23
Fashion design	21	Picture framing	22	Linguistics (Other languages)	23
Industrial design (artistic)	21	Silversmithing	22	Literature (Other languages)	23
Interior architecture	21	Stone carving (craft)	22	Sign language (Other languages)	23
Interior decorating	21	Weaving (craft)	22	Translation (Other languages)	23
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215 Craft skills	22	Humanities	22	History	23
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Conservation of cultural material	22	Religion	22	History of science and ideas	23
Craft programmes	22	Religious history	22	Literature history	23
Crafts, folk arts and artisanry	22	Religious studies	22	Medieval and renaissance studies	23
Decorative metal crafts	22	Study of different religions	22	Museology	23
Embroidery (craft)	22	Study of sacred books	22	226 Philosophy and ethics	23
Fibre, textile and weaving arts	22	222 Languages = 223+224	22	Ethics	23
Floristry (flower arranging)	22	223 National language	23	Logic	23
Glass arts and craft	22	Creative writing (Malay language)	23	Morals	23

Philosophy	23	Regional cultures	24	Broadcast journalism	25
227 History, philosophy and related subjects = 225+226	23	Social anthropology	24	Communication	25
= 223+220		Social conflict theory	24	Information	25
3 SOCIAL SCIENCES, BUSINESS AND		Social geography	24	Journalism	25
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31 SOCIAL AND BEHAVIOURAL SCIENCE 310 Social and behavioural science (broad		Women studies	24	News reporting	25
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Shorthand	27

Stenography	27	Para-legal studies	28	Environmental science	29
Switchboard operating	28	381 Syariah Law	28	44 PHYSICAL SCIENCE	
Typing	28			440 Physical science (broad programmes)	30
347 Working life	28	4 SCIENCE, MATHEMATICS AND COMPUTING		Physical programmes	30
Clients' needs	28	42 LIFE SCIENCE		441 Physics	30
Company knowledge	28	421 Biology and biochemistry	29	Acoustics	30
Industrial relations	28	Biochemistry	29	Astronomy	30
Introductory courses at work	28	Biology	29	Astrophysics	30
Organisation at work	28	Biometrics	29	Nuclear physics	30
Quality assurance	28	Biophysics	29	Optics	30
Trade union courses (general)	28	Botany	29	Physics	30
Work development	28	Entomology	29	Planetary sciences	30
Working life	28	Genetics	29	Space science	30
		Life sciences	29	442 Chemistry	30
38 LAW		Limnology	29	Analytical chemistry	30
380 Law	28	Microbiology	29	Chemistry	30
Commercial law	28	Molecular biology	29	Organic chemistry	30
Criminal justice studies	28	Ornithology	29	Petrology	30
History of law	28	Parasitology	29	Polymer chemistry	30
Jurisprudence	28	Pharmacology	29	443 Earth science	30
Labour law	28	Toxicology	29	Atmospheric sciences	30
Law	28	Virology	29	Earth science	30
Legal practice	28	Zoology	29	Geodesy	30
Legal studies	28	422 Environmental science	29	Geography (nature)	30
Notary/Notary's practice	28	Ecology	29	Geography (physical)	30

Geology	30	Probability theory	31	5 ENGINEERING, MANUFACTURING AND CONSTRUCTION	
Geophysics	30	Statistics, applied	31	52 ENGINEERING AND ENGINEERING	
Geoscience	30	Survey design	31	TRADES	
Hydrogeology	30	Survey sampling	31	520 Engineering and engineering trades (broad programmes)	32
Hydrology	30			Engineering	32
Marine science	30	48 COMPUTING		Engineering industry programmes	32
Meteorology	30	481 Computer science	31	Maintenance engineering	32
Mineralogy	30	Computer programming	31	Quality control (technical)	32
Ocean life sciences	30	Computer science	31	521 Mechanics and metal work	32
Oceanography	30	Computer system analysis	31	Bicycle production	32
Palaeontology	30	Computer system design	31	Bicycle repair	32
Seismology	30	Informatics (computer science)	31	Boiler making and welding	32
Vulcanology	30	Network administration	31	Gunsmithing	32
		Operating systems	31	Hydraulics	32
46 MATHEMATICS AND STATISTICS		Programming (computer)	31	Locksmithing and safe repairing	32
461 Mathematics	30	Programming languages	31	Mechanical engineering	32
Algebra	30	Software localisation	31	Mechanical trades programmes	32
Applied mathematics	30	Software testing	31	Metal casting and patternmaking	32
Data analysis (mathematics)	31	482 Computer use	31	Metal fitting, turning and machining	32
Geometry	31	Computer software use	31	Metal trades programmes	32
Mathematics	31	Computer use	31	Metallurgical engineering	32
Numerical analysis	31	Internet use programmes	31	Metallurgical technology	32
Operations research	31	Software for calculating (spreadsheets)	31	Micromechanics	32
462 Statistics	31	Software for data processing	31	Precision mechanics	32
Actuarial science	31	Software for desktop publishing	31	Sheetmetal working	32
Mathematical (theoretical) statistics	31	Software for word processing	31	Steel production	32

Tool and die making	32	Computer repairing	33	Aerospace engineering	34
Watchmaking	32	Computer engineering	33	Agriculture machinery mechanics	34
Welding	32	Control engineering	33	Air-craft engineering	34
522 Electricity and energy	33	Data processing technology	33	Air-craft maintenance	34
Air-conditioning programmes	33	Digital technology	33	Automotive electricity	34
Climate engineering	33	Electronic data processing	33	Automotive engineering	34
Electrical appliances repairing	33	Electronic engineering	33	Coachwork	34
Electrical engineering	33	Electronic equipment servicing	33	Helicopter construction	34
Electrical fitting	33	Network technology	33	Marine construction	34
Electrical power generation	33	Robotics	33	Maritime engineering	34
Electrical trades programmes	33	Telecommunication technology	33	Motorbike mechanics	34
Energy programmes	33	Television and radio repairing	33	Motorcycle engineering	34
Energy studies	33	524 Chemical and process	33	Naval engineering	34
Gas distribution	33	Biochemical technologies	33	Panel beating	34
Heating trades programmes	33	Biotechnology engineering	34	Shipbuilding	34
Nuclear, hydraulic and thermal energy	33	Chemical engineering	34	Varnish/spray	34
Power production	33	Chemical process engineering	34	Vehicle and motor engineering	34
Powerline installation and maintenance	33	Laboratory assistant programmes	34	Vehicle building	34
Refrigeration programmes	33	Laboratory technician programmes	34	Vehicle diagnostics	34
Solar energy	33	Laboratory technology	34	Vehicle electricity	34
523 Electronics and automation	33	Oil refining	34	Vehicle mechanics	34
Automation	33	Oil/gas/petrochemicals processing	34	Vehicle painting	34
Broadcasting electronics	33	Plant and machine operation (processing)	34	Vehicle repairing	34
Communication systems	33	Process technology	34	Vehicle trimming	34
Communications equipment installation	33	525 Motor vehicles, ships and aircraft	34	526 Civil Engineering	34
Communications equipment maintenance	33	Aeronautical engineering	34	Bridge construction	34

Bridge construction	34	Brewing	35	Custom tailoring	36
Building construction	35	Butchering	35	Cutting and tailoring	36
Building engineering	35	Cheese production	35	Dressmaking	36
Civil engineering	35	Confectionery	35	Embroidery and needlework (industrial)	36
Constructing plant operation	35	Dairy foods (industrial)	35	Footwear making	36
Construction technology	35	Dairy science	35	Fur making	36
Constructional engineering	35	Distilling	35	Furrier	36
Dock and harbour engineering	35	Food and drink processing	35	Garment production	36
Excavation engineering	35	Food handling/hygiene	35	Knitting (industrial)	36
Irrigation and drainage (construction)	35	Food preparation	35	Leather goods making	36
Quantity surveying	35	Food preservation	35	Leather goods production	36
Road building	35	Food processing industry	35	Leather processing	36
Scaffolding work	35	Food programmes	35	Leather trades programmes	36
Structural engineering	35	Food science	35	Pelt work	36
Technical drawing	35	Food science and technology	35	Saddlery	36
Water supply and sewerage engineering	35	Food technique	35	Sewing (industrial)	36
Water technology and engineering	35	Industrial bakery/flour production	35	Shoe production	36
527 Material Engineering	35	Meat processing	35	Shoe, boot and leather repairing	36
		Pastry cooking	35	Shoemaking	36
54 MANUFACTURING AND PROCESSING		Tobacco processing	35	Skins and leather production	36
540 Manufacturing and processing (broad	2.5	Wine production	35	Soft furnishings	36
programmes)	35	Wine sciences	35	Spinning	36
Manufacturing and processing	35	Wine storing/maturing	35	Tailoring	36
541 Food processing	35	542 Textiles, clothes, footwear and leather	36	Textile technique	36
Baking	35	Clothing industry	36		36
Beer brewing	35	Clothing trades programmes	36	Textile trades programmes	
Deci preving		Clothing, apparel and textile working	36	Textiles, clothing and footwear	36

Upholstery	36	Mineral technology	36	Architecture	37
Weaving (industrial)	36	Mining engineering	36	Building design	37
Wool science	36	Mining technology	36	Cartography/land surveying	37
543 Materials (wood, paper, plastic, glass)	36	Oil and gas extraction	36	City planning	37
Boat building (non-motor)	36	Quarry supervision	36	Community development	37
Cabinet making	36	Raw material extraction	36	Community planning	37
Cane willow and bamboo work	36	545 Applied science	37	Landscape architecture	37
Carpentry (non building)	36	Applied chemistry	37	Rural development	37
Ceramics (industrial)	36	Applied physics	37	Structural architecture	37
Furniture crafts	36	Bio-composite technology	37	Surveying	37
Furniture making	36	Biomolecular science	37	Topography	37
Glass production	36	Biotechnology	37	Town and country planning	37
Glass working (industrial)	36	Chemistry (forensic analysis)	37	Town and regional planning	37
Industrial diamond production	36	Environmental technology	37	Town planning	37
Paper manufacturing and processing	36	Furniture technology	37	Urban planning	37
Plastic manufacturing	36	Industrial chemistry	37	Urban studies	37
Rubber processing	36	Industrial physics	37	582 Building	37
Stone cutting	36	Marine technology	37	Bricklaying	37
Synthetic fibre manufacturing	36	Materials technology	37	Brickwork and masonry	37
Timber technology	36	Plantation technology and management	37	Building maintenance	37
Wood machining and turning	36	Polymer technology	37	Building renovation	37
Wood technology	36	Textile technology	37	Building technology	37
Woodwork trades programmes	36			Carpentry and joinery (building)	37
Woodworking and carpentry	36	58 ARCHITECTURE AND BUILDING		Cement working	37
544 Mining and extraction	36	581 Architecture and town planning	37	Constructional metalwork (building)	37
Coal mining	36	Architectural urban design and planning	37	Demolition	37

Floor and wall tiling	37	Agriculture	38	Soil science	38
Floor covering	37	Agronomy and crop science	38	Vegetable plantation	38
Glazing	37	Animal breeding	38	Vineyard construction	38
Insulation	37	Animal husbandry	38	Viticulture	38
Joining and carpentry	37	Animal training	38	Wine growing	38
Mason and tile setting	37	Basic skills in agriculture	38	622 Horticulture	38
Masonry	37	Crop husbandry	38	Floriculture	39
Painting and wall covering	37	Dog breeding	38	Gardening	39
Pipe fitting	37	Farm and ranch management	38	Greenhouse operations	39
Plastering (building)	37	Farm maintenance	38	Greenkeeping	39
Plumbing	37	Farming	38	Horticultural technique	39
Roof fixing	37	Fruit growing	38	Horticulture	39
Sanitation (building)	37	Fruit production	38	Landscape gardening	39
Stonemasonry	37	Goose keeping	38	Maintaining sports turf	39
Technical drawings (buildings)	37	Grain growing	38	Nursery management (horticulture)	39
Ventilation (building)	37	Horse breeding	38	Production of ornamental plants	39
		Horse husbandry	38	Sports grounds maintenance	39
6 AGRICULTURE AND VETERINARY		Irrigation techniques	38	Turf cultivation	39
62 AGRICULTURE, FORESTRY AND FISHERY		Orchards construction	38	Turf management	39
620 Agriculture, forestry and fishery (broad programmes)	38	Pig farming	38	623 Forestry	39
Agriculture, forestry and fishery	38	Poultry husbandry	38	Forest keeping	39
		Race horse care	38	Forest product techniques	39
621 Crop and livestock production	38	Rye and wheat growing	38	Forest ranging	39
Agricultural business/agribusiness operations	38	Sheep farming	38	Forestry	39
Agricultural economics	38	Soil and water technician programmes	38	Hunting and trapping	39
Agricultural sciences	38	Soil fertility	38	624 Fisheries	39

39	Bacteriology	40	Plastic surgery	40
39	Cardiology	40	Preventive and social medicine	40
39	Cytology	40	Psychiatry	40
39	Dermatology	40	Stomatology	40
39	Epidemiology	40	Surgery	40
39	Forensic medicine	40	Training of doctors	40
39	General medicine	40	Training of physicians	40
39	Gerontology	40	722 Medical services = 725+726+727	41
	Gynaecology	40	723 Nursing and caring	41
	Haematology	40	Assistant nursing	41
39	Histology	40	Basic nursing	41
39	Homeopathic medicine	40	Care of old people	41
39	Immunology	40	Care of the disabled	41
39	Internal medicine	40	Community nursing	41
39	Medical science	40	Elder care	41
39	Medical training	40	Gerontological services	41
	Medicine	40	Health care programmes	41
	Naturopathic medicine	40	Hygiene, medical	41
	Neurology	40	Infant hygiene (nursing)	41
40	Obstetrics and gynaecology	40	Midwifery	41
40	Oncology	40	Mothercraft nursing	41
40	Ophthalmic	40	Nursing	41
40	Ophthalmology	40	Nursing aide/Orderly	41
40	Paediatrics	40	Psychiatric nursing	41
40	Pathology	40	724 Dental studies	41
40	Physiology	40	Clinical dentistry	41
	39 39 39 39 39 39 39 39 39 39 40 40 40 40 40	39 Cardiology 39 Cytology 39 Dermatology 39 Epidemiology 39 Forensic medicine 39 General medicine 39 Gerontology Gynaecology Haematology 39 Histology 39 Homeopathic medicine 39 Immunology 39 Internal medicine 39 Medical science 39 Medical training Medicine Naturopathic medicine Neurology 40 Obstetrics and gynaecology 40 Ophthalmic 40 Ophthalmic 40 Ophthalmology 40 Paediatrics 40 Pathology	39 Cardiology 40 39 Cytology 40 39 Dermatology 40 39 Epidemiology 40 39 Forensic medicine 40 39 General medicine 40 39 Gerontology 40 Haematology 40 39 Histology 40 39 Homeopathic medicine 40 39 Inmunology 40 39 Medical science 40 39 Medical science 40 39 Medical training 40 Medicine 40 Naturopathic medicine 40 Neurology 40 40 Obstetrics and gynaecology 40 40 Ophthalmic 40 40 Ophthalmic 40 40 Paediatrics 40 40 Pathology 40	39 Cardiology 40 Preventive and social medicine 39 Cytology 40 Psychiatry 39 Dermatology 40 Stomatology 39 Epidemiology 40 Surgery 39 Forensic medicine 40 Training of doctors 39 General medicine 40 Training of physicians 39 Gerontology 40 722 Medical services = 725+726+727 Gynaecology 40 Assistant nursing Haematology 40 Assistant nursing 39 Histology 40 Basic nursing 39 Homeopathic medicine 40 Care of old people 39 Immunology 40 Care of the disabled 39 Internal medicine 40 Community nursing 39 Medical science 40 Elder care 39 Medical training 40 Gerontological services Medicine 40 Health care programmes Naturopathic medicine 40 Hygiene, medical Neurology 40 Infant hygiene (nursing) 40 Obstetrics and gynaecology 40 Midwifery 40 Oncology 40 Mothercraft nursing 40 Ophthalmic 40 Nursing 40 Ophthalmology 40 Nursing aide/Orderly 40 Paediatrics 40 Psychiatric nursing 40 Pathology 40 Psychiatric nursing

Dental assisting	41
Dental hygiene	41
Dental laboratory technology	41
Dental nursing	41
Dental science	41
Dental surgery	41
Dental technology	41
Dentistry	41
Odontology	41
Orthodontics	41
725 Medical diagnostic and treatment	41
technology Ambulance service	41
Ambulance technology	41
Auditory prosthetics	41
Emergency para-medical technology	41
Forensic medicine technology	41
Hearing aid technology	41
Medical laboratory technology	41
Medical technology	41
Nuclear medicine technologies	41
Optical lens making	41
Optical prosthetics/lenses	41
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Prosthetic technology	41

Radiography	41
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X-ray technology (medical)	41
726 Therapy and rehabilitation	42
Chiropractic	42
Dietetics	42
Dietician programmes	42
Massage (medical)	42
Mental health services	42
Nutrition and dietetics	42
Nutrition	42
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Optometry	42
Osteopathy	42
Physiotherapy	42
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Rehabilitation	42
Speech pathology and therapy	42
Vocational rehabilitation	42
727 Pharmacy	42
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76 SOCIAL SERVICES	
761 Child care and youth services	42

Children recreation programmes	42
Youth recreation programmes	42
Youth services	42
Youth worker programmes	42
762 Social work and counselling	42
Alcohol and drug abuse counselling	42
Alcohol, tobacco, drugs (knowledge about)	42
Career advising	42
Counselling	42
Crisis support	42
Family and marriage counselling	42
Maltreatment (knowledge about)	42
Mobbing (knowledge about)	42
Social care	42
Social policy	42
Social practice	42
Social theory (applied)	42
Social work (welfare)	42
Vocational counselling	42
Vocational guidance	42

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810 Personal services (broad programmes)	43
Personal services	43
811 Hotel, restaurant and catering	43

Bar service	43	Diving (sport)	44	Beauty therapy	44
Bartending/mixology	43	Football playing	44	Cosmetic services	44
Catering	43	Gymnastics	44	Cosmetology	44
Cooking (restaurant and hotel-type)	43	Jockeying	44	Fitness and weight control	44
Culinary arts	43	Physical training (sports)	44	Fitness services	44
Food and hospitality services	43	Sport leadership	44	Hairdressing	44
Food serving	43	Sport trainer training	44	Make-up	44
Hospitality services	43	Sports	44	Manicure	44
Hotel and restaurant programmes	43	Sports coaching	44	Massage (beauty)	44
Hotel receptionist training	43	Sports instructor training	44	Pedicure	44
Hotel services	43	Umpiring and other sports officials training	44	Salon services (beauty therapy)	
Hotel/motel and restaurant services	43	814 Domestic services	44	Wig making	44
Waiting and bar service	43	Caretaking, housekeeping, homeservice	44		
812 Travel, tourism and leisure	43	Chimney sweeping	44	84 TRANSPORT SERVICES	
Ground crew training (airport)	43	Cleaning	44	840 Transport services	
Guiding, tour leading	43	Consumer economics	44	Air crew programmes (flying and navigation)	44
Leisure and tourism	43	Cooking (home)	44	Air traffic control	44
Recreation and leisure	44	Domestic science	44	Aircraft operation	44
Recreation management	44	Dry-cleaning	44	Aviation	44
Tourism	44	Funeral services and mortuary science	44	Bus and coach driving	44
Tourist trades programmes	44	Home economics	44	Cabin crew training	44
Travel agency services	44	Laundry	44	Communication (air, railway, road etc.) programmes	44
Travel and tourism	44	Needlework (home)	44	Crane driving	44
Travel services	44	Sewing (home)	44	Driving programmes	44
813 Sports	44	815 Hair and beauty services	44	Flying and navigation	44
Bookmaking (horses etc)	44	Barbering	44	Fork-lift driving	44

Mail operations	44	Noise pollution control	45	Fire-protection (fire fighting)	46
Nautical science	44	Recycling	45	Law enforcement	46
Navigation technologies	44	Water pollution control	45	Life guarding	46
Postal service	44	852 Natural environments and wildlife	45	Police work	46
Railway operations	44	Conservation and land management	45	Policing studies	46
Road motor vehicle operations	44	National parks and wildlife management	45	Prison work	46
Seamanship	45	Nature conservation	45	Public security	46
Seamen programmes	45	Wildlife management	45	Security and loss prevention services	 46
Ship operation	45	Wildlife ranger studies	45	Security guarding	 46
Stewardess/steward training (air)	45	853 Community sanitation services	45	862 Occupational health and safety	46
Transport programmes	45	Garbage disposal	45	Ergonomics (occupational health and safety)	46
Truck driving	45	Hygiene, community	45	Health and safety in the work place	46
			45	Industrial welfare	46 46
85 ENVIRONMENTAL PROTECTION 850 Environmental protection (broad programmes) 45		Hygienic standards			
		Refuse collection	45	Job safety	46
Environmental conservation	45	Refuse/sewage disposal	45	Labour protection	46
Environmental protection	45	Sanitation, community	45	Labour security	46
Environmental studies	45	Street cleaning	45	Labour welfare (safety)	46
Natural resource use programmes 45		Water supply (service)	45	Occupational health and industrial hygiene	46
				Occupational health and safety	46
Natural resources conservation	45	86 SECURITY SERVICES		Stress at work	46
Soil and water conservation	45	860 Security services (broad programmes)	45	Work environment	46
851 Environmental protection technology	45	Security services	46	863 Military and defence	46
Air pollution control	45	861 Protection of persons and property	46	Army training	46
Ecological technology	45	Civil security	46	Defence studies	46
Environmental control	45	Customs programmes	46	Military science	46
Environmental protection technology	45	Diving (professional)	46	National security	46
Industrial discharge control	45	Fire technology	46	War theory	46



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